

VILLAGE OF ALVO

Ordinance No. 2024-002

**AN ORDINANCE TO AMEND §1-904 COMPENSATION: SALARIES OF EMPLOYEES of the Village of Alvo Municipal Code; to amend verbiage or parts of ordinance to reflect current salaries with descriptions and procedures.**

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF ALVO, NEBRASKA:

**SECTION 1.** That §1-904 of the Village of Alvo Municipal Code Book be and is hereby amended to read as follows:

**§1-904 COMPENSATION: SALARIES OF EMPLOYEES.** Effective March 5, 2024, the employees of the Village of Alvo shall be compensated for their services to the Village of Alvo, Nebraska, upon the following basis:

Together with all costs and expenses incurred on behalf of the Village including, but not limited to, travel expenses, photocopy charges, and long-distance telephone charges.

That the following employees shall be compensated as follows:

On a monthly flat-rate basis after taxes:

Municipal Clerk.....\$500.00

Municipal Treasurer .....\$500.00

Municipal Utilities Superintendent.... \$350.00

The base rate for the Municipal Clerk/Treasurer includes the following:

The Clerk/Treasurer shall be entitled to receive \$15.00 per hour for attending mandated training and conferences related to their role, as approved by the Governing Body. The Clerk/Treasurer shall maintain accurate timesheets, documenting all hours worked, including regular duties, mandated training, and conferences. Timesheets shall be filled out on a designated spreadsheet provided by the Governing Body. Monthly, the Clerk/Treasurer shall submit a completed timesheet to the Chairperson and/or Vice Chairperson for review and approval. The Chairperson and/or Vice Chairperson shall sign the timesheet at the following open meeting held by the Governing Body, acknowledging the accuracy. Approved timesheets shall be maintained within the records of the Municipality.

The base rate for the Municipal Utilities Superintendent includes the following:

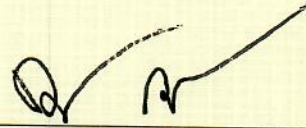
Checking water pumps, recording readings, preparing water samples and delivery to state lab, connects or disconnects of water and sewer systems as directed; preparation of farms and necessary reports on both systems: flushing fire hydrants two time annually; reading meters; sending out water and sewer statements; overflow water tower two times annually; supervising installation of water systems.

\$6.00 per hour to those conducting maintenance to any Village property and mowing service. Mileage reimbursement shall be at the rate of \$.26 per mile for all persons conducting Village business.

**SECTION 2.** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

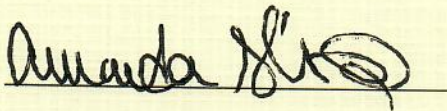
**SECTION 3.** That this ordinance is adopted by a majority vote of the Board of Trustees, published in pamphlet form, and shall be in full force and effect after its passage, approval, and publication or posting as required by law.

PASSED AND APPROVED this 5<sup>th</sup> day of March 2024.



Devon Sullivan, Chairperson

ATTEST:



Amanda Shinkle, Village Clerk/Treasurer

Publication Date: March 8, 2024.



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