

VILLAGE OF ALVO - BOARD OF TRUSTEES - REGULAR MEETING MINUTES

December 3rd, 2024, at 7:30 P.M. 135 Main Street, Alvo, Nebraska

Advanced publicized notice: Ashland Gazette, Village of Alvo Hall, Nebraska Diggers, Grizzly Holdings, alvo.gov

1, 2 & 4. The regular meeting of the Board of Trustees of the Village of Alvo was called to order at 7:30PM by Chris Juilfs. Open Meetings Act announced.

3. Roll Call – Present was Chairman Chris Juilfs and Trustees Larry Langer, Gary Estes. Trustee Rodger Paul Absent.

5. Consent to December 3rd, 2024, Agenda: MOTION CARRIED. Motion moved by Trustee Estes and seconded by Trustee Langer that the agenda be approved as submitted. Roll Call Vote: All yea, no nays

6. Consent to November 12th, 2024 Minutes: MOTION CARRIED. Motion moved by Trustee Langer and seconded by Trustee Estes that the minutes of the regular meeting on November 12th, 2024 be approved as submitted. Roll Call Vote: All yea, no nays.

7. Treasurer Report: Discuss, consider, and vote to approve payment of the claims. MOTION CARRIED. Motion moved by Trustee Langer and seconded by Trustee Estes that the claims be approved and bills be paid. Roll Call Vote: All yea, no nays.

| Pmt Method | Payee | Description | Amount |
|-------------------------|---|---|--------------------|
| Check | Windstream | Monthly charges – carried a credit previously | \$1.55 |
| Check | Maguire Iron | Water Tower Repair | \$2,500.00 |
| Online Pmt – Debit Card | Column Publications | October Proceedings - \$56.57 Open Board Position - \$13.29 January Meeting Notice - \$14.55 Annual Wage Report \$8.27 | \$92.68 |
| Check | Payroll (Post-Taxes) Board of Trustees | November 12 th 2024 Meeting | \$115.41 |
| Check | Payroll (Post-Taxes) Clerk/Treasurer | November 2024 | \$999.67 |
| Check | Pirsch Legal Service | November 2024 | \$1,000.00 |
| Check | PeopleService | Monthly service – December; Labor, sample collection, meter replacements | \$1140.86 |
| Check | Nebraska Public Health Lab | 1 Test | \$15.00 |
| Check | OPPD | Monthly charges electricity | \$568.57 |
| Check | Hydro Optimization & Automation Solutions | eWon flexy Alarm Notification System | \$3671.40 |
| Check | Cathina Schueth | Water deposit refund + FormSwift Charge Reimbursement | \$199.00 |
| Check | Cass County Election Commission | Charges for 11/5 General Election | 100.00 |
| Total | | | \$10,404.14 |

8. Discuss, consider, and vote on adjourning into executive session to discuss ongoing litigation between Brandy Jordan and the Village of Alvo. MOTION CARRIED. Motion moved by Trustee Langer and seconded by Trustee Estes at 8:00pm that the board adjourn into executive session. Roll Call vote: All yea, no nays.

Executive session concluded and open meeting resumed at 8:54pm.

9. Discuss, consider, and vote on audit waiver and signing of engagement letter in the amount of \$3,250 to have GBE compile and submit the audit waiver to the State of Nebraska per annual audit procedures. The GBE bid proposal to perform this service was voted on and approved at the July 2nd 2024 meeting, and the engagement letter corresponding to the bid proposal for services was signed. The board had time to review the final budget for Fiscal Year 2024 being submitted for audit and copies were available to the public at the meeting. It was confirmed that the budget does not

include any interlocal agreements. MOTION CARRIED: Motion moved by Trustee Estes and seconded by Trustee Langer that the Audit Waiver be submitted as presented for Fiscal Year 2024. Roll Call Vote: All yeas, no nays.

11. Village Of Alvo Clerk Report: No loose dogs reported. No miscellaneous documents files. It was mentioned that the below required items have also been completed:

- EPA notices after lead service line inventory was submitted were sent out and certification was submitted. A new internal budget tracking and month-close report format is being worked on in order to better present this information at the meetings each month. The annual treasurers report was published per state statute. The annual wage report was published per state statute. The website posting of annual membership dues was published per state statute. A water meter reading project is being implemented in order to have better tracking of meter readings month over month as well as to ensure readings are valid and meaningful before reporting readings on water bills can begin.
- It was discussed that property coverage is likely the only plausible type of insurance the village is able to pursue at this time until further time passes. The village is continuing to pursue this coverage but has not acquired it as of yet as becoming reinsured is difficult after insurance coverage lapses. It was mentioned by Trustee Langer that there may be other reasons besides the tire pile that insurance coverage lapsed.
- CDBG Grant project for road work will kick off soon and more information will be communicated as available

12. Ongoing projects discussed: Current clerk to check with former clerk on what signs need to be ordered. There are no dates yet on the meter pit raising bid/work that was approved at last month's meeting but the clerk will follow up with Nebraska Diggers. There is no updates to report on the water tower meter replacement at this time but the Clerk will continue to follow up. The car show date needs to be decided at this meeting or soon after in order to meet the car show catalog book publication deadlines. MOTION CARRIED. Trustee Estes motioned that the car show date be set for the first Saturday in June and was seconded by Trustee Langer. Roll Call Vote: All yeas, no nays.

13. Water and Sewer Report: Additional service lines were identified and turned into the NDEE as part of the lead service line inventory project. Project is now considered complete and closed out.

14. Fire Report: One fire reported 125 Main Street in November. It was discussed that the resident does have plans to have the building demolished and the necessary permits have already been requested and provided. The resident at this time does intend to keep the lot.

15. Discuss, consider, and vote on Chris Juilfs resignation from currently appointed position term dates 2024-2026 so he may move into his newly elected position. MOTION CARRIED. Motion moved by Trustee Langer and Trustee Estes to accept the resignation. Roll Call Vote: All yeas, no nays.

16. Discuss, consider, and vote to accept Roger Paul's letter of resignation from the Village of Alvo Board of Trustees. MOTION CARRIED. Motion moved by Trustee Estes and Trustee Langer to accept the resignation. Roll Call Vote: All yeas, no nays.

17. Discuss, consider, and vote on letters of interest for vacant seat on the Village of Alvo Board of Trustees. The agenda listed two open positions but it was clarified that only one can be voted on since only one position was published per statutory requirements as the other resignation was soon before this meeting. The letter of interest from resident Nathan Jordan was recommended for consideration by Chairman Juilfs. Motion moved by Trustee Estes and seconded by Trustee Langer to consider Nathan Jordan for an open position on the board of Trustees. Roll Call Vote: No yeas, all nays. MOTION NOT PASSED.

18. Oath of office was administered to Chris Juilfs and Hunter Long for elected term serving through 2028.

19. Reorganizational Meeting: Appointments and Reappointments

- a. Appoint Chairperson of the Board of Trustees. MOTION CARRIED. Motion moved by Trustee Langer and seconded by Trustee Estes that Chris Juilfs be appointed Board Chairperson. Roll Call Vote: Trustee Langer yea, Trustee Estes yea, Trustee Long nay. Trustee Juilfs abstained.
- b. Appoint Vice Chairperson of the Board of Trustees. MOTION CARRIED. Motion moved by Trustee Langer and seconded by Chairperson Juilfs that Gary Estes be appointed as Vice Chairperson. Roll Call Vote: Trustee Langer yea, Trustee Juilfs yea, Trustee Long nay. Trustee Estes abstained.
- c. Re-appoint Kristina Stoki as Clerk/Treasurer. MOTION CARRIED. Motion moved by Trustee Juilfs and seconded by Trustee Langer that Kristina Stoki be reappointed as Clerk/Treasurer. Roll Call Vote: Trustee Langer yea, Trustee Juilfs, yea, Trustee Estes yea, Trustee Long abstained.

The Board of Trustees reserves the right to adjourn to Executive Session at any time per Statute 84-1410.

- d. Re-appoint PeopleService as Water Operator. MOTION CARRIED. Motion moved by Trustee Juilfs and seconded by Trustee Estes that PeopleService be reappointed as Water Operator. Roll Call Vote: All yeas, no nays.
- e. Re-appoint Perry Pirsch as Attorney. MOTION CARRIED. Motion moved by Trustee Langer and seconded by Trustee Estes that Perry Pirsch be reappointed as Village Attorney. Roll Call Vote: Trustee Langer yea, Trustee Juilfs, yea, Trustee Estes yea, Trustee Long abstained.

10. Review job description for community development coordinator. The board had time to review the job description and copies were available to the public at the meeting. Next step will be to post for the position and then review candidate applications. MOTION CARRIED. Motion moved by Trustee Langer and seconded by Trustee Estes that the job description be approved as submitted. Roll Call Vote: All yeas, no nays.

Meeting Adjourned 9:11pm.

Attestation of meeting minutes by Kristina Stoki, Clerk/Treasurer